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# Department of Youth Affairs

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September 1, 2016

193-16-1986

Office of the Speaker  
Judith T. Won Pat, Ed.D

Honorable Judith T. Won Pat, Ed.D.  
Speaker  
33<sup>rd</sup> Guam Legislature  
155 Hesler Street  
Hagatna, Guam 96910

Date: 09-06-16  
Time: 9:25 AM  
Received By: [Signature]

Subject: DYA Community Social Development Unit/Resource Centers  
Ref: Evaluation Report of Programs and Services for Youth and Families

Dear Madame Speaker:

*Buenas yan Saluda!* Pursuant to Public Law 33-155, the Department of Youth Affairs (DYA) received Healthy Futures Fund (HFF) to enhance and expand our community-based Resource Centers' (RCs) programs and services for youth and families, which includes training for staff, educators, and volunteers.

HFF is being allocated for the following:

- Professional Development and Training
- Implementation of the Winning Formula Pilot Project
- Summer Literacy and Math Tutorial Program
- Year-Round Community Learning Program
- Personnel
- Transportation Services
- Administrative Operations/Utilities

Professional Development and Training

DYA was advised by the Department of Administration to coordinate with educational institutions for the establishment of a literacy program. DYA staff, DOE teachers, AmeriCorps, and community volunteers received training on Utilizing the Winning Formula Resource Toolkit by Dr. Laura Souder and Dr. Samuel Betances. Utilizing the Winning Formula process is an instructional strategy for building authentic literacy and academic readiness with students from book poor homes. The Guam Community College (GCC)/College Access Challenge Grant Program (CACGP) sponsored the three-day training seminar. Thirty-three staff, teachers, and volunteers attended the training seminar in July 2016.

DYA was subsequently selected by GCC/CACGP to implement the Winning Formula Pilot Project during the summer break.

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DYA: "It's all about youth helping youth!"

### The Winning Formula Pilot Project

A cohort of six (6) certified teachers received additional training for the implementation phase of the Winning Formula Pilot Project. DYA's RCs implemented the pilot project, in collaboration with GCC/CACGP, which provided complementary textbooks, *10 Steps to the Head of the Class*, for middle and high school students.

The basic components of the Winning Formula's curriculum are: Stop Procrasti-cramming, Reckless Reading, Stop Fishing for Answers, Stop Post-Lecture Reading, Stop Loafing in the Place of Study, Stop Going Solo, Stop Viewing Teachers as Adultists, Stop Seeking Solutions without Education, Stop Pursuing Logical Paths to Wrong Destination, Stop Dishonoring Your Loved Ones by Failing in School.

At the completion of the project, the participants received Certificates of Participation, back packs/school supplies, gift certificates (for books) for exemplary and perfect attendance, and a fieldtrip to the Guam Community College. Recommendations for future summer programs include expansion of the program from 19 days to one month, incentives for parents/guardians in attendance, funds for buses/fieldtrips, and other school supplies, such as thumb drives for lessons.

There were a total of 42 participants who attended class sessions from July 18, 2016 to August 12, 2016. There were also six (6) GCC/CACGP mentors who assisted with the Resource Centers' activities.

### Summer Literacy and Math Tutorial Services

DYA selected three (3) certified DOE teachers to provide tutorial services at the RCs. Up to 45 students received tutoring in math and language arts from July 14, 2016 to August 11, 2016.

### Year-Round Community Learning Program (Tutoring/Professional Development and Training)

DYA is finalizing a Memorandum of Agreement with GCC to hire certified math and language arts teachers for year-round tutorial services at the RCs and to provide additional training for staff, teachers, and volunteers.

### Personnel

Department of Administration is in the process of certifying a list of eligible applicants for the position of Community Program Aide (CPA) II. DYA will hire two (2) CPA IIs to assist in the administration of the Year-Round Community Learning Program, Summer Literacy and Math Program, and other programs, and services. These include, but are not limited to monitoring Aftercare (community reintegration) clientele, school shadowing, community service, after-school activities (i.e. arts and crafts, sports/recreation), transportation services, etc.

The duties of these paraprofessionals are associated with the RCs and all its scheduled activities. The tasks will be attended to best in the morning hours when the participants are in school, including the planning of daily activities and preparing the tools and equipment, ensuring eligibility of participants by scheduling morning appointments to meet with parents/guardians for consultation, orientation process, and general expectations of the programs and services.

The number of participants to staff ratio is 20:1. Therefore, up to 60 participants can be accommodated per Resource Center daily.

In addition, the CPA IIs would oversee and maintain all sign-in sheets/log books/record keeping for statistical purposes as they could assist the RC Site Supervisors with compiling important data and for purposes of determining the overall successes and effectiveness of the programs and services on a monthly basis.

Annual professional development and renewal will be provided in the areas of CPR and First-Aid, non-violent crisis intervention, suicide awareness and prevention, child abuse reporting requirements, etc. It is critical to offer as many qualitative training programs in order to develop specialized skills and knowledge to help the patrons of the Resource Centers.

#### Transportation Services

DYA provides limited transportation services. A bid is in progress to lease two (2) 4-door sedans, and three (3) 6-passenger vans to expand the RCs' transportation services for eligible participants. Transportation services are determined by the needs of parents/guardians. The designated transport staff will be responsible for pick up at schools to the centers and to the residences.

#### Administrative Operations/Utilities

The RCs' administrative operations/utilities include contractual needs, such as Xerox copier machines, maintenance and repair of facilities, equipment maintenance (air conditioners) and replacements, security monitoring, etc. The RCs' contractual needs will also include cost for pharmacy and nursing services and deductibles for damages of vehicles.

#### Effectiveness of the Programs and Services

In 2015, DYA's admission decreased in admissions by (17%). The decrease had attributed to DYA's involvement with the Judiciary of Guam's (JOG) Juvenile Justice System Reform and continuing collaboration with other community partners.

Year	2013	2014	2015
Total Admissions	384	476	396

The following table shows the number of Jumpstart and Aftercare clients served via DYA's Resource Centers. In 2013 and 2015, three percent (3%) of clients under the Aftercare Program were readmitted to YCF and Cottage Homes, while in 2014 there were no readmissions.

Year	2013	2014	2015
Jumpstart/Extended Furlough	14	16	11
Aftercare	99	92	98

The Jumpstart Program gives the juvenile the opportunity to be on extended furlough while still under the custody of YCF or Cottage Homes. The juvenile is guided for eventual release from YCF. Accordingly, the next step to assisting these youth and their families during the reintegration phase is through the Aftercare component. The Family Court may also defer cases to this program as an alternative to incarceration. This component will allow levels of monitoring and other services for a minimum of six months. Additional phases of Aftercare allow families to continue services as needed. The RCs have helped to reduce the number of admissions into the YCF and Cottage Homes over the years.

The RC Site Supervisors will implement a data tracking system to report unduplicated counts of patrons and participants on a monthly basis and implement performance measures to determine overall successes and effectiveness of our programs and services. Some of the performance measures will involve school attendance, social competence (noted behavioral changes), and program satisfaction and completion. The initial evaluation by the participants of the Winning Formula Pilot Project indicate the activities helped to keep them on task with reading and make some changes in their study habits by referencing the *10 Steps to the Head of the Class*. Short term and long term evaluations will be conducted between 6 to 12 months.

Through the collaborative efforts of the RC staff and management, resources for the participants are available, specifically to enhance and assist with educational projects, research, and assignments. The RCs provide learning centers that serve as safe havens for children, youth, and their families deemed eligible to participate. These sites serve as a sanctuary in which the participants can congregate, interact, and learn in a positive and well-supervised environment.

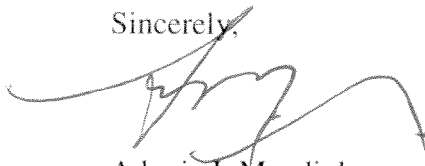
Participants continue to access numerous services, activities, programs, assistance, through various methods of teaching, techniques, and philosophies which promote an effective learning environment. In so doing, these participants' social skills will be enhanced as they will learn more appropriate ways in problem solving, making good choices, and respect.

Based on past experiences and statistical data, the Resource Centers have helped working families and inspired successes among many of those served. Many children, youth and parents/guardians have gladly stepped forward to voluntarily attest to their successes because of DYA's existence within the community.

Should you have any questions or need additional information, please contact me at 735-5010.

*Si Yu'os Ma'ase.*

Sincerely,



Adonis J. Mendiola  
Director

cc: Hon. Nerissa Bretania Underwood, Ph.D.